

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: _0215-22_

SPONSOR: Wilson C. Stewart, Jr.

TITLE: An Action Relating to the Budget and Finance Committee; Approving a Budget Revision Request by the Risk Management Program to Improve its Processing of Insurance Claims

Date posted: November 03, 2022 at 5:02PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*

SUMMARY OF PROPOSED LEGISLATION

Tracking No. 0215-22

Date: November 2, 2022

Re: **AN ACTION RELATING TO THE BUDGET AND FINANCE COMMITTEE; APPROVING A BUDGET REVISION REQUEST BY THE RISK MANAGEMENT PROGRAM TO IMPROVE ITS PROCESSING OF INSURANCE CLAIMS**

Purpose of this Legislation:

to approve a Budget Revision Request from the Risk Management Program for moving \$48,200 from an existing vacant employee position (salary and fringe benefits) in the Safety & Loss Control Program to the Risk Management Program so RMP can hire a new Insurance Claims Examiner to assist in processing insurance claims for the Navajo Nation.

OLC No. 22-274-1

5-DAY BILL HOLD PERIOD: Johnson
Website Posting Time/Date: _____
Posting End Date: 11-08-22
Eligible for Action: 11-09-22

1 PROPOSED STANDING COMMITTEE RESOLUTION
2 24th NAVAJO NATION COUNCIL - Fourth Year, 2022

3 Introduced by:

4 
5 _____
6 (Prime Sponsor)

7
8 Tracking No. 0215-22

9
10 AN ACTION
11 RELATING TO THE BUDGET AND FINANCE COMMITTEE; APPROVING
12 A BUDGET REVISION REQUEST BY THE RISK MANAGEMENT
13 PROGRAM TO IMPROVE ITS PROCESSING OF INSURANCE CLAIMS
14

15 BE IT ENACTED:

16
17 SECTION ONE. AUTHORITY

- 18 A. The Budget and Finance Committee is a standing committee of the Navajo Nation Council.
19 2 N.N.C. §300(A). Among other authorities, the Committee oversees the Insurance
20 Services Department and its subordinate programs, including the Safety & Loss Control
21 Program and the Risk Management Program. 2 N.N.C. §301(B)(13).
22 B. The Navajo Nation's FY2022 Budget Instruction Manual ("BIM") explains that a "budget
23 revision involves a change to an approved budget that deviates from the approved financial
24 plan" and a "budget reallocation" is the "transfer or reallocation of budget funds between
25 business units" BIM, Sect. XI(C), Sect. XI(C)(2). The terms "budget reallocation"
26 and "budget revision" are used interchangeably herein, and have the same meaning.
27 C. The BIM requires that all Budget Revision requests shall be reviewed by the Office of
28 Management and Budget ("OMB"), and the OMB Executive Director shall approve or
29 disapprove the request. BIM, Sect. XI(E)(3) and XI(E)(4).
30 D. The BIM further provides that oversight committee approval shall be required before a

1 budget reallocation is processed. BIM, Sect. XI(C)(2).

2 E. According to 2 N.N.C. §185(A), a Navajo Nation program's or department's requested
3 budget revision request must be approved by a two-third's vote of the oversight committee
4 members. 2 N.N.C. §185(A).

5
6 **SECTION TWO. FINDINGS**

7 A. The Risk Management Program ("RMP") is requesting approval of a Budget Revision.
8 RMP explains that its proposed transfer is for moving \$48,200 for an existing vacant
9 employee position (salary and fringe benefits) in the Safety & Loss Control Program to the
10 Risk Management Program to create a new employee position. This transfer to RMP will
11 allow RMP to hire a new Insurance Claims Examiner, which new employee will greatly
12 assist RMP in expeditiously processing insurance claims for the Navajo Nation and will
13 reduce RMP's current backlog of claims. RMP's request memorandum is attached hereto
14 as **EXHIBIT A**.

15 B. RMP has submitted a completed and signed Budget Revision Request Form, attached
16 hereto as **EXHIBIT B**.

17 C. RMP has also provided budget forms and a program organizational chart showing the
18 proposed budget transfer for the new RMP employee position. **EXHIBIT C**.

19 D. The OMB review and approval required by the BIM, Sect. XI(E)(3) and XI(E)(4), was
20 obtained by RMP on September 13, 2022, as shown on the Section 164 Review Form
21 attached hereto as **EXHIBIT D**. The OMB Director has indicated that the RMP's Budget
22 Revision Request Form is correct.

23
24 **SECTION THREE. APPROVAL**

25 The Budget & Finance Committee hereby approves the Risk Management Program's Budget
26 Revision Request as shown in the attached **EXHIBIT A**, **EXHIBIT B**, and **EXHIBIT C**.

27
28 **SECTION FOUR. EFFECTIVE DATE**

29 This Action shall become effective in accordance with 2 N.N.C. §221(C).
30

1 **SECTION FIVE. SAVING CLAUSE**

2 If any portion of this Action is determined invalid by the Navajo Nation Supreme Court, or by
3 a District Court of the Navajo Nation without appeal to the Navajo Nation Supreme Court, the
4 remainder of this Action shall be the law of the Navajo Nation.

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30