

THE NAVAJO NATION  
LEGISLATIVE BRANCH  
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: \_0191-23\_

SPONSOR: Vince R. James

**TITLE: An Action Relating to the Health, Education and Human Services Committee; Approving a Budget Modification; Increasing Fleet Management Department's Business Unit Number 812003 in the Amount of \$4,450,940 for a Total of \$15,450,940**

*Date posted:* August 3, 2023 6:38 PM

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**LEGISLATIVE SUMMARY SHEET**

**Tracking No. 0191-23**

**DATE:** July 31, 2023

**TITLE OF RESOLUTION: AN ACTION RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE; APPROVING A BUDGET MODIFICATION; INCREASING FLEET MANAGEMENT DEPARTMENT'S BUSINESS UNIT NUMBER 812003 IN THE AMOUNT OF \$4,450,940 FOR A TOTAL OF \$15,450,940**

**PURPOSE:** The purpose of this proposed resolution is to approve a budget modification to the Fleet Management Department increasing its budget by \$4,450,940.


**This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.**

5-DAY BILL HOLD PERIOD July 12  
Website Posting Time/Date \_\_\_\_\_  
Posting End Date: 08-08-23  
Eligible for Action: 08-09-23

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PROPOSED NAVAJO NATION STANDING COMMITTEE RESOLUTION  
25th NAVAJO NATION COUNCIL -- First Year, 2023

INTRODUCED BY

\_\_\_\_\_  
(Prime Sponsor) 

TRACKING NO. 0191-23

AN ACTION  
RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES  
COMMITTEE; APPROVING A BUDGET MODIFICATION; INCREASING FLEET  
MANAGEMENT DEPARTMENT'S BUSINESS UNIT NUMBER 812003 IN THE  
AMOUNT OF \$4,450,940 FOR A TOTAL OF \$15,450,940

BE IT ENACTED:

**SECTION ONE. AUTHORITY**

- A. The Health, Education and Human Services Committee serves as the oversight committee for the Navajo Nation Division of General Services. 2 N.N.C § 401 (C)(1). The Fleet Management Department is within the Division of General Services.
- B. The Navajo Nation Fiscal Year 2023 Budget Instructions Manual, XI (C)(3) provides that oversight committee approval is required for a budget modification increase of \$50,000 or more.

**SECTION TWO. FINDINGS**

- A. The Fleet Management Department requested a budget modification in the amount of \$4,450,940.00 to allow it to complete its planned replacement of Navajo Nation vehicles. Memoranda reflecting this request and an invitation for bids are attached as **Exhibit A.**

- 1 B. The Fleet Management Department prepared budget documents indicating the request  
2 for a budget modification. The budget documents are attached as **Exhibit B**.
- 3 C. Budget documents indicate the original budget approved by the Navajo Nation Council  
4 for Fiscal Year 2023 was 11,000,000. A budget modification of \$4,450,940 will result  
5 in a total budget amount of 15,450,940 for Fiscal Year 2023.
- 6 D. The Fleet Management Department's Plan of Operation as approved by BFS-38-10, and  
7 attached as **Exhibit C**, allows for the, "[d]irect fleet vehicle operating expense includes  
8 Fleet's personnel (salaries/ fringe benefits), travel, supplies/inventory (parts, oil, tires &  
9 etc.), fuel purchase, auto body repairs, windshield/glass repairing,  
10 telephone/communication, repairs and maintenance (equipment), education/training, and  
11 shop equipment purchase. Other expenses include new vehicle license/titling, services  
12 support for automated fuel system, cost to upgrade fuel storage tanks, services for  
13 emergency fuel spill, and improvement of building safety." Fund Management Plan for  
14 Fleet Management Department, Section III. C.
- 15 E. The Fund Management Plan further allows, that after "[e]ach fiscal year ending after  
16 financial adjustments funds remaining will carry over to the succeeding year fiscal year.  
17 The fund balance will be for capital asset expense or unforeseen fuel price increase."  
18 Fund Management Plan for Fleet Management Department, Section III. D.
- 19 F. The Office of the Controller ("OOC") has provided 2 letters providing the unaudited  
20 balance of the Fleet Management Department and confirming the availability of funds to  
21 fulfil the budget modification. OOC has also provided a letter confirming Business Unit  
22 812003 has been updated. The OOC letters dated June 22, 2023, May 18, 2023, and  
23 March 21, 2023, are attached as **Exhibit D**.
- 24 G. The Executive Official Review is attached as **Exhibit E**. All reviewers indicated the  
25 request for a budget modification is sufficient.

26  
27 **SECTION THREE. APPROVAL OF BUDGET MODIFICATION FOR FLEET**  
28 **MANAGEMENT DEPARTMENT TO BUSINESS UNIT 812003**

29 The Health, Education, and Human Services Committee hereby approves the budget  
30 modification increase in the amount of \$4,450,940, increasing the total budget for Fleet

1 Management Department's Business Unit 812003 to \$15,450,940 as indicated in the  
2 budget forms in **Exhibit B**.

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