

THE NAVAJO NATION  
LEGISLATIVE BRANCH  
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: \_0042-25\_

SPONSOR: Dr. Andy Nez

**TITLE: An Action Relating to the Health, Education, and Human Services Committee; Approving a Budget Modification; Increasing Fleet Management Department's Business Unit Number 812003 in the Amount of \$7,119,673 for a Total of \$12,619,673**

*Date posted:* April 02, 2025 at 6:13PM

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**LEGISLATIVE SUMMARY SHEET**

Tracking No. 0042-25

**DATE:** March 27, 2025

**TITLE OF RESOLUTION:** AN ACTION RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE; APPROVING A BUDGET MODIFICATION; INCREASING FLEET MANAGEMENT DEPARTMENT'S BUSINESS UNIT NUMBER 812003 IN THE AMOUNT OF \$7,119,673 FOR A TOTAL OF \$12,619,673

**PURPOSE:** The purpose of this proposed resolution is to increase Fleet Management Department's Budget in the amount of \$7,119,673 for a total of \$12,619,673.

**Final Authority:** Health, Education and Human Services Committee

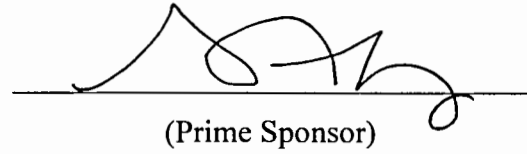
**Vote Required:** Simple Majority

**This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.**

5-DAY BILL HOLD PERIOD: AMIKATI  
Website Posting Time/Date: \_\_\_\_\_  
Posting End Date: 4/07/25  
Eligible for Action: 4/08/25

1 PROPOSED NAVAJO NATION STANDING COMMITTEE RESOLUTION  
2 25th NAVAJO NATION COUNCIL – Third Year, 2025

3 INTRODUCED BY

4   
5 \_\_\_\_\_  
6 (Prime Sponsor)

7  
8 TRACKING NO. 0042-25

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10 AN ACTION  
11 RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES  
12 COMMITTEE; APPROVING A BUDGET MODIFICATION; INCREASING  
13 FLEET MANAGEMENT DEPARTMENT'S BUSINESS UNIT NUMBER 812003  
14 IN THE AMOUNT OF \$7,119,673 FOR A TOTAL OF \$12,619,673  
15

16 BE IT ENACTED:

17  
18 SECTION ONE. AUTHORITY

- 19 A. The Health, Education, and Human Services Committee serves as the oversight  
20 committee for the Division of General Services. 2 N.N.C. §401(C)(1). The Fleet  
21 Management Department is within the Division of General Services.  
22 B. A budget modification is an increase or decrease of \$500,000 or more to an existing  
23 business unit budget under original approved budget, which requires oversight  
24 committee approval. FISCAL YEAR 2025 BUDGET INSTRUCTIONS MANUAL, Section  
25 12 (C)(3).  
26

27 SECTION TWO. FINDINGS

- 28 A. The Fleet Management Department requested a budget modification in the amount  
29 of \$7,119,673 in order to allow the Department to purchase Navajo Nation Fleet  
30 vehicles. This purchase of new fleet vehicles will replace fully depreciated Navajo

1 Fleet owned units for various departments throughout the Navajo Nation.  
2 Memorandum from Raymond Holyan to 164 Document Reviewers (Feb. 21, 2025)  
3 attached as **Exhibit A**.

4 B. The Fleet Management Department prepared budget documents for the budget  
5 modification. The budget documents are included in **Exhibit B**.

6 C. Budget documents indicate the original budget approved by the Navajo Nation  
7 Council for Fiscal Year 2024 CR was \$5,500,00. A budget modification of  
8 \$7,119,673 will result in a total budget amount of \$12,619,673 for Fiscal year 2024  
9 CR.

10 D. The Fleet Management Department's Fund Management Plan, approved by BFS-38-  
11 10, attached as **Exhibit C**, allows for the, "[d]irect fleet vehicle operating expense  
12 includes Fleet's personnel (salaries/ fringe benefits), travel, supplies/inventory  
13 (parts, oil, tires & etc.), fuel purchase, auto body repairs, windshield/glass repairing ,  
14 telephone/communication , repairs and maintenance (equipment), education/training,  
15 and shop equipment purchase. Other expenses include new vehicle license/titling,  
16 services support for automated fuel system, cost to upgrade fuel storage tanks,  
17 services for emergency fuel spill, and improvement of building safety." FUND  
18 MANAGEMENT PLAN FOR FLEET MANAGEMENT DEPARTMENT, Sec. III. C.

19 E. The Fund Management Plan further allows that after "[e]ach fiscal year ending after  
20 financial adjustments funds remaining will carry over to the succeeding fiscal year.  
21 The fund balance will be available for capital asset expense or unforeseen fuel  
22 prices." FUND MANAGEMENT PLAN FOR FLEET MANAGEMENT DEPARTMENT, Section  
23 III. D.

24 F. The Office of the Controller (OOC) provided a letter providing the unaudited  
25 balance of the Fleet Management Department and confirming the availability of  
26 funds to fulfill the budget modification. The OOC letter dated February 14, 2025 is  
27 attached as **Exhibit D**.

28 G. The Executive Official Review is attached as **Exhibit E**. All reviewers indicated the  
29 request for a budget modification is sufficient.  
30

1 **SECTION THREE. APPROVAL OF BUDGET MODIFICATION FOR FLEET**  
2 **MANAGEMENT DEPARTMENT TO BUSINESS UNIT 812003**

3 The Health, Education, and Human Services Committee hereby approves the budget  
4 modification increase in the amount of \$7,119,673, increasing the total budget for Fleet  
5 Management Department to \$12,619,673 as indicated in the budget forms in **Exhibit**  
6 **B.**

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